

Ocean View Regional LHRC Meeting Minutes -Current

Date of meeting – Monday, November 07, 2011

• Members Present –

- Debbie Coley- Chairperson
- Michael Vann – member
- Odulia Brown- member
- Barbara Johnson-member

• Members Absent - Rosalyn Wiggins

• Others Present- Reginald Daye Regional Advocate-DBHDS

• Affiliates Present –

- *Jen & C Home Care,LLC – Narcisa B. dela Cruz*
- *United Methodist Family Services In Home Family Services Program – Adalay Wilson*
- *B&M Group Homes, LLC – Wanda Scareough*
- *Compassion, LLC - Robin Rukin, Lateaga Sessoms*
- *Divinely Directed Services – Crystal Hofler, Sharon Foster*
- *Essential Family Services – Renee Sandifer*
- *Neighborhood Empowerment and Transformation- Yavonne williams*
- *Family Determination, LLC - Terry Jackson*

• Affiliates Absent - *Intensive Community Outreach*

• Call to Order:

- *The Chair of the LHRC, Ms. Debbie Coley, called the meeting to order at 10:10 AM. The meeting was at the United Methodist Family Services In Home Family Services Program, located at 815 Baker Road Virginia Beach, VA 23462*

• Adoption of Agenda:

- *The Local Human Rights Committee voted to adopt the meeting agenda as submitted.*

• Approval of Minutes - *The LHRC voted to approve the minutes of August 01, 2011 and the minutes of October 5, 2011 with correction made.*

Remarks from the Regional Advocate

Mr. Daye informed everyone at the meeting of when the new quarterly and annual reports are due. The quarterly reports are due : 1st quarter, Jan 1- March 30; 2nd quarter, April 1-June 30; 3rd quarter, July 01 – September 30; 4th quarter, October 1- Dec 31. Since the new reporting procedure and forms went into effect on 07/01/2011 with approval of the LHRC, the providers in this region only, can submit a Semi-Annual (instead of an Annual Report) report due no later than January 15 2012 one time only (which applies to this region only). The “Annual Restraint/Seclusion report” is due no later than January 15, 2012 to the DBHDS. All quarterly reports are to be mailed out two weeks prior to LHRC meetings.

New Business-

-The committee received notice from Compassion, LLC of the addition of the following schools to its LHRC affiliation.

**Douglas Park Elementary
Lake Taylor Middle School
Ingleside Elementary
Coleman Place
Linden wood Elementary**

-The committee received notice from Jen& C Home Care, LLC of the addition of another group home (4583 Southern Pines Drive, VA Beach) to its LHRC affiliation. The program needs to submit the appropriate letter to the LHRC concerning the aforementioned.

-The committee received notice from G&M Group Home of the addition of a new home (1802 Beall Drive, Hampton, VA

-The committee voted to grant Renaissance Family Care LLC affiliation for Intensive In-Home Services. The LHRC voted to approve the program’s behavioral management policies and program rules of conduct subject to the removal of item 5.

• Old Business / Provider Reports:

- 1. Access Regional Taskforce – not in operation anymore.*
- 2. B & M Group Home –Report Quarter: 3rd, 0 Status of Allegations of Abuse and Neglect, 0 Status of Complaint Cases, 3 clients*
- 3. Compassion, LLC – 99 clients. 45 admissions, 0 allegations, 7 restraints. .*

4. *Divinely Directed Services – 5 clients, 2 admissions, 0 allegations. 4 discharges*
5. *Essential Family services – 8 clients, 2 admissions 0 allegations.*
6. *Family Determination, LLC- Report Quarter 3 39 clients, 4 admissions, 0 allegations of Abuse and Neglect 0 Status of Complaint Cases. The committee voted to change the affiliation from temporary to regular status.*
7. *JEN & C Home Care – Report Quarter 4 4 clients, 0 admission, no Allegations of Abuse and Neglect.*
8. *Neighborhood Empowerment and Transformation – 4 clients, 0 admissions, 0 allegations of Abuse and Neglect, restraint.*
9. *United Methodist Family Services In Home Family Services Program - Report Quarter 3 2 clients, 0 admission, and 0 Allegations of Abuse Neglect .*
10. *Valdemar Home Care – not in operation anymore.*

Treasurer Report- Provide affiliates information only

The Treasurer reported that the current balance is 2,313.94

- ***Public Comments***
 - *There were no individuals who addressed the committee during the public comment period.*
- ***Closed Session (Virginia code 2.2-3711A)***

The committee voted to go into close session per 2.2-3711A for the purpose of reviewing/discussing information lawfully exempt from public disclosure namely Essential Family Services abuse allegations. Committee voted to come out of close session and upon entering to open session; each member certified that the only thing that was discuss while in close session was that abuse allegation of Essential Family Services.

There were no recommendations

Freedom Of Information Act training was conducted by Mr. Daye, Regional Advocate @ 12:30pm

- **Next meeting location and schedule for 2012:**

- *The United Methodist Family Services In Home Family Services Program located at: 815 Baker Road, Virginia Beach, VA 23462, telephone no. (757) 490-9791 on January 23, 2012 at 10:00 AM.; April 23, 2012; July 23, 2012; October 22'2012.*
- **Adjournment**
 - *The local human rights committee voted to adjourn the meeting at 11:31AM.*

Respectfully Submitted,

Yavonne Williams